

(PREVIOUSLY KNOWN AS CEVforBC)

www.NewCarDealersGoElectric.ca

# **DEALER MANUAL**







Plug-in Hybrid Electric Vehicles

PLEASE NOTE:

<u>On May 15, 2025, the CleanBC Go Electric Passenger Vehicle Rebate Program</u> (Program) has been paused. All vehicle sales must have been completed and submitted by May 15, 2025, at 11:59 PM.

The last day for reimbursement application submission was May 15, 2025, at 11:59 PM.

New Application submission form got closed on May 15, 2025, at 11:59 PM. Required/Revised documentation must be submitted to NCDA by June 8, 2025, for existing reimbursement applications.

More on this at the Submission of Dealership Applications and OEM Orders section below (page 14).

As a result of the Program pause, most of the information listed here may no longer be applicable.



BC Hydro Power smart



# **President's Message**



Dear Member,

The New Car Dealers Association of BC (NCDA) has been privileged to deliver the CleanBC Go Electric Passenger Vehicle Rebate Program since 2011 - in partnership with the Province of British Columbia, and recently BC Hydro as a new funding provider in 2023.

The Program was conceived as a means of encouraging and accelerating the

adoption of zero-emission vehicles (ZEVs) in British Columbia, for both their environmental and economic benefits, and it has delivered. In 2024, ZEV sales represented 20.9% of all light duty vehicle sales, continuing BC's per capita leadership in Canada, and putting the province in a positive position as we all strive to meet government's mandated ZEV sales targets in the next few years.

The NCDA on behalf of its member dealers, has consistently advocated for funding that supports purchase rebates to increase the adoption of ZEVs, along with investments in public charging infrastructure and educational efforts by all stakeholders.

The NCDA takes its role in transitioning British Columbians to clean energy vehicles very seriously. We continue to encourage competition amongst BC new car dealerships who record the highest sales across all brands and regions of the province, by recognizing them annually through the prestigious Green Star Dealer Awards. Congratulations to all Green Star winners to date.

It is important to note, the CleanBC Go Electric Passenger Vehicle Rebate Program is subject to change by government and BC Hydro at any time, with only NCDA Members in good standing able to access the Rebate Program.

#### **IMPORTANT UPDATE**

On April 29, 2025, the BC Government announced the pause of the CleanBC Go Electric Vehicle Rebate Program effective May 15, 2025.

I strongly encourage you to visit the Program's website <u>newcardealersgoelectric.ca</u>. In particular, read through new <u>Program changes</u> that are effective June 18, 2024, and familiarize yourself with new Program parameters, as many vehicles may no longer qualify.

Thank you to our dealer members for your participation over these many years and for making this program such a success.

We look forward to assisting you in support of your customers before the program pauses on May 15, 2025.

Yours truly,

Blair Qualey President & CEO New Car Dealers Association of BC



# Contents

This Manual contains information about the CleanBC Go Electric Passenger Vehicle Rebate Program ("The Program"). Please review the information carefully as it will assist you in the process of offering the incentives to customers, and ensuring you receive the rebate.

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If you are unable to find the information you need in this Manual, please visit

www.NewCarDealersGoElectric.ca or call 604-214-9964 ext. 224



# About the Program

The CleanBC Go Electric Passenger Vehicle Rebate program (previously known as the Clean Energy Vehicle program (CEVforBC)) includes point-of-purchase rebates for battery, plug-in electric and hydrogen fuel cell electric vehicles, investments in charging infrastructure and hydrogen fueling infrastructure, additional support for fleets to adopt ZEVs, and investments in research, training and outreach.

The vehicle rebate program enables the purchaser or lessee of an eligible vehicle to receive an aftertax point of sale vehicle rebate of up to \$4,000 for income-tested individuals and up to \$3,000 for businesses and organizations. The rebate amounts will be reviewed yearly to determine if they are appropriate for the marketplace. The CleanBC Go Electric Passenger Vehicle Rebate Program is a program funded by BC Hydro in collaboration with the Province of British Columbia.

There are four categories of vehicles eligible for rebates under the Program:

- Battery Electric Vehicle (BEV)
- Fuel Cell Electric Vehicle (FCEV)
- Plug-In Hybrid Electric Vehicle (PHEV)
- Extended Range Electric Vehicle (ER-EV)

Visit <u>www.NewCarDealersGoElectric.ca</u> for updates.

The CleanBC Go Electric Passenger Vehicle Rebate Program is administered and implemented through a partnership between the Ministry, BC Hydro and the New Car Dealers Association of BC (NCDA).





# What Is the Purpose of the Program?

The purpose of the program is to encourage zero-emission vehicle (ZEV) deployment, technology innovation, and greenhouse gas emissions reductions in B.C. The program assists in supporting the <u>Zero-Emission Vehicles Act</u> (ZEV Act) targets, which requires automakers to meet an escalating annual percent of new light-duty ZEV sales, and the Province's commitment under the <u>CleanBC Roadmap to 2030</u> to update the ZEV Act targets, reaching: 26% of light-duty vehicle sales by 2026, 90% by 2030 and 100% by 2035. Along with meeting the ZEV Act targets, the program aims to engage ZEV dealers and salespeople in increasing awareness and knowledge of ZEVs in B.C.

ZEVs included in this program include light-duty vehicles that use hydrogen and electricity as their primary fuel source. This program benefits the citizens of British Columbia by providing immediate emission reductions and stimulating development and use of the next generation of ZEVs.

Please Note: Additional information and downloadable materials are available in the Dealer Login Section at www.newcardealersGoElectric.ca

Updated April 2025 – please visit <u>www.newcardealersGoElectric.ca</u> for the most recent version of this document.



# Applicant Eligibility Requirements

#### Individual Application Eligibility Requirements

Individual applicants will apply to receive a rebate through the <u>CleanBC Go Electric</u> website and application web portal. Individuals will supply identity information, which will be used to verify income and approve a rebate amount under the program. To qualify for a rebate under the program, applicants must:

- a. Provide identity information (see below in Identity Verification).
- b. Meet the income eligibility requirements (see below in Income Eligibility).
- c. Be a resident of B.C.
- d. Purchase or lease a new ZEV from a <u>participating dealership</u>, member of the NCDA.
- e. Register, plate, and insure the vehicle in B.C. for at least 12 months from the date of sale.

#### **Identity Verification**

When applying for a rebate, applicants must provide valid and accurate identity information including:

- Legal first and last names.
- Date of birth.
- Address.
- British Columbia driver's license number.
- Social Insurance Number (SIN), and
- Email

Using this information, the Ministry will confirm an applicant's identity.



#### Income Eligibility

To be eligible for a rebate, applicants must meet the income eligibility requirements. Rebate amounts are set per income levels as described in the Income Tested Rebates Section. Applicants are not eligible for rebates if their gross annual income is above the income caps listed below, this applies to all eligible vehicle types:

Income Cap	
\$ 100,000 for individuals	

All individual applicants considering applying to the program will be subject to income verification to confirm eligibility in the program. The verification of gross annual income will be measured against line 15000 from latest year's Notice of Assessment (NOA). The NOA year used for income verification will be updated on July 1<sup>st</sup> of each year. For example, if an applicant wants to purchase a ZEV in June 2022, the Ministry will verify the applicant's annual income as stated in their 2020 NOA, but if the applicant wants to purchase a ZEV in July 2022, the applicant's 2021 NOA will be used.

#### Eligibility Requirements for Industrial, Commercial or Institutional Organizations

Organizations such as a business, non-profit, public entity or municipal government are not subject to income verification. Organizations must be based in B.C., purchase or lease a new ZEV from a dealership and register and insure the vehicle in B.C. for at least 12 months from the date of delivery.



#### Application Process for Income Testing

To apply for a rebate, individual applicants must access the online application portal via the <u>CleanBC Go Electric</u> website. Applicants will be required to provide personal information, as outlined in the Identity Verification Section, to log in and apply for a rebate.

Once the application is submitted, the Ministry will verify an applicant's identity and gross annual income eligibility for participation in the program. The verification and approval process can take up to three weeks.

Once an application is approved, the applicant will receive an e-mail regarding the maximum rebate amount they are eligible for under the program. The actual rebate amount will depend on the applicant's income and the vehicle type as outlined in Income Tested Rebates Section below. The approval and maximum rebate amount are linked to the applicant's B.C. driver's license and is not transferable. To access the rebate at the point-of-purchase, applicants will need to provide their B.C. driver's license at the dealership where they are purchasing or leasing their ZEV. The dealership will then verify the vehicle rebate amount and B.C. driver's license in the NCDA application system.

#### Vehicle Rebate

The program enables the purchaser or lessee of an eligible vehicle to receive a point-ofpurchase vehicle rebate. The rebate amounts will be reviewed regularly to determine if they are appropriate for the marketplace. The Ministry will adjust the rebate amounts as necessary based on market performance. The rebate is applied to the purchase or lease price of a vehicle after all applicable costs and taxes have been applied.



#### Income Tested Rebates

The maximum rebate amount is set per ZEV type and per income level, as summarized in Table 1 below.

The ZEV types eligible under the program are:

- 1. Battery-electric vehicles,
- 2. Hydrogen fuel cell electric vehicles,
- 3. Plug-in Hybrid Electric Vehicles/Extended Range Electric Vehicles (with 85 kilometers or more electric range), and
- Plug-in Hybrid Electric Vehicles/Extended Range Electric Vehicles (with less than 85 kilometers electric range, but above 19 kilometers)

The Ministry has established rebate amounts based on vehicle type and all electric range, categorizing ZEV types under the following categories:

**Battery-electric vehicles (BEVs):** include battery-electric, hydrogen fuel cell electric, and plug-in Hybrid Electric Vehicle/Extended Range Electric Vehicle (with 85 kilometers or more electric range).

**Plug-In electric vehicles (PHEVs):** plug-in Hybrid Electric Vehicle/Extended Range Electric Vehicle (with below 85 kilometers but above 19 kilometers electric range).

Table 1 summarizes the maximum per vehicle rebate amount. The rebate amounts are subject to change dependent on marketplace conditions.



Table 1. List of rebate amounts for new ZEVs, per income level and ZEV type

Individual income	Rebate for plug-in hybrids with range less than 85 km	Rebate for battery electric and long- range plug-in hybrids
Less than \$80,000	\$2,000	\$4,000
\$80,001 - \$90,000	\$1,000	\$2,000
\$90,001 - \$100,000	\$500	\$1,000
\$100,001 and above	No rebate	No rebate

#### The rebate amount for non-individuals is set per ZEV type:

**Battery-electric vehicles (BEVs):** include battery-electric, hydrogen fuel cell, and plug-in Hybrid Electric Vehicle/Extended Range Electric Vehicle (with 85 kilometers or more electric range) - <u>\$3,000.</u>

**Plug-In electric vehicles (PHEVs):** plug-in Hybrid Electric Vehicle/Extended Range Electric Vehicle (with below 85 kilometers but above 19 kilometers electric range) - **\$1,500.** 

The rebate amounts are subject to change depending on marketplace conditions.

## **Eligible Vehicles**

Please visit here for the current list of eligible vehicles:

#### www.newcardealersgoelectric.ca/dealers/eligible-vehicles/

## Are Leased Vehicles Eligible?

Leased vehicles are eligible for a rebate depending on the term of the lease and whether the vehicle is used for personal, or fleet purposes as shown in the table below. To qualify for the full value of the rebate, a minimum 36-month lease term is required. If the applicant breaks the lease within the first 12 months from the lease start date, the applicant will be required to



return the full rebate amount. For vehicles leased for shorter terms, the rebate will be applied according to the following schedule:

Term of Lease (Months)	Applicable rebate for Personal Vehicles (% of full rebate)	Applicable rebate for Fleet Vehicles (% of full rebate)
12	33.3%	0%
24	<b>24</b> 66.7% 0%	
36	100%	100%

\* NOTE 1: non-individual applicants are ineligible for 12-month or 24-month lease rebates. \* NOTE 2: Lease terms that fall between the above-mentioned range will be rounded down to the closest standard term (e.g., a 35-month lease will be considered as a 24-month lease for the purposes of rebate amount determination).

# What Is the Vehicle Eligibility Criteria?

Vehicles must meet the following criteria to be eligible for a Point-of-Purchase Rebate:

1. Vehicles Must Be New: To be eligible, the vehicle must be a new vehicle constructed entirely from new parts that have never been the subject of a retail sale, or previously registered in British Columbia or another jurisdiction. The Original Equipment Manufacturer (OEM) or its authorized licensee must manufacture the vehicle. Registration of Out-of-Province Vehicles are not eligible vehicles. If the vehicle is not new, has been re-leased, is the subject of a lease assumption or has been transferred into British Columbia after previously having been registered out-of-province, the vehicle is not eligible for a rebate through the Program. Aftermarket plug-in hybrid electric vehicle conversions are not eligible for rebate Program funding.

For the purpose of the Program, vehicles with over 500 km at the time of the sale/delivery are not considered new.

A demo / service loaner vehicle is only eligible if it meets all of the following criteria:

- It has never been registered (except for the OEM/dealership).
- Its mileage is less than 10,000 kilometers.
- For demo vehicles only: It has only ever been driven by dealership staff (except for test drives) and



For demo / service loaner vehicles deals, a demo / service loaner vehicle declaration must be provided along with the other required supporting documents. <u>Click here</u> for the form.

2. Be an Eligible Vehicle Class: To be eligible, a vehicle must be classified in either of the following classifications as per NRCan <u>Fuel Consumption Guide</u>, with adjustments:

Vehicle Class	Description
Cars	Two-seater
	Minicompact
	Subcompact
	Compact
	Mid-size
	Full-size
	Station wagon
	Sport utility vehicle
Larger Vehicles. <sup>1</sup>	Pickup truck
	Minivans
	Small pickup truck
	Van
	Special purpose vehicle

#### **Eligible Vehicle Class Description:**

- 3. Vehicles Must Be Certified: To be eligible, the vehicle must be either covered by a US Environmental Protection Agency (EPA) certificate or be deemed to be covered by an EPA certificate in accordance with the On-Road Vehicle and Engine Emission Regulation under the Canadian Environmental Protection Act, 1999 (CEPA, 1999), and must meet all requirements outlined in Transport Canada's Motor Vehicle Safety Act and its regulations. Vehicles from foreign OEMs must be on Transport Canada's Pre-Clearing Appendix F (import over 2,500 vehicle per year) or Appendix G (import less than 2,500) list to be eligible.
- 4. Vehicles Must Be Highway Capable: The Ministry may request that an OEM provide a written statement declaring whether or not the vehicle is capable of highway operation. A vehicle will

<sup>&</sup>lt;sup>1</sup> Larger vehicles include the vehicle types listed above, including vehicles classified as Class 2a vehicles (up to 8,500 pounds).



be presumed not capable of operation on the highway if any one of the following circumstances apply:

- The vehicle is a low-speed vehicle
- The vehicle is prohibited by law from being operated on the highway or is only capable of limited operation on the highway
- The OEM has required, or will require, the purchaser or lessee to sign an agreement that limits, or prevents, the operation of the vehicle on the highway.
- There is a written OEM's statement or recommendation (which can include the owner's manual for the vehicle) that the vehicle should not be operated on the highway or should have limited operation on the highway.
- 5. Vehicles Must Be Plated, Registered and Insured in BC Under Applicant's Name for at least 12 Months: To receive a vehicle rebate, the vehicle must remain plated, registered and insured in British Columbia in the applicant's name for at least 12 months from date of sale/lease. It will be expected that the dealership, through tracking of the applicant, ensures that the vehicle remains plated, registered and insured in British Columbia in the applicant of sale/lease. It will be expected that of sale/lease. If before the 12 months is up, the applicant does not abide by all of the above conditions, the dealership will be required to collect from the applicant the repayment of the full amount of the point-of-purchase discount they had received through the Program. The dealership would submit the repayment to the NCDA, who would put it back into the point-of-purchase funding. However, if the repayment is received after the term of the agreement has expired, NCDA would in that case submit the repayment to the Ministry. In the circumstances in which the dealership is unsuccessful after 12 months of attempting to obtain repayments from the non-abiding applicants, the dealership would submit documentation of all attempts at recovery. NCDA would submit the documentation to the Ministry. These repayment procedures would also apply to any repayments received regarding leases.
- 6. Manufacturer Suggested Retail Price Cap: Eligible vehicles must have a manufacturer suggested retail price (MSRP) of \$50,000 and below for cars, and \$70,000 and below for larger vehicles. Cars under this program are equivalent to "cars" classified under the NRCan Fuel Consumption Guide. "Larger vehicles" under the program are equivalent to the "light trucks" classification under NRCan Fuel Consumption Guide, except for "Sport utility vehicle", which is classified as a "car" for the purpose of the program. Larger vehicles with a gross vehicle weight



rating (GVWR) greater than 3,856 kg (8,500 lbs) are not eligible for rebates under the program. Ministry staff are monitoring this price cap and will adjust it if necessary.

Optional accessories and fees (e.g., destination, documentation, tire levy, taxes) do not affect the vehicle eligibility for the program. Under the MSRP eligibility criterion, the battery and powertrain are not options. If an OEM offers a business model where the battery or the powertrain are options, the price of the battery or powertrain must be included in the MSRP. The MSRP criterion for vehicle eligibility is based on the vehicle model year, model and trim. Vehicles must be on the eligibility list prior to the purchase/lease to qualify for a rebate.

#### Submission of Dealership Applications and OEM Orders

#### 1. <u>Submission and Vehicle Delivery Deadlines</u>

- a. For dealership application submissions, all rebate reimbursement applications must be submitted by <u>May 15, 2025</u>, and vehicles must be delivered no later than May 15, 2025, as evidenced by the effective date of the ICBC Owner's Certificate of Insurance and Vehicle Licence.
- All rebate reimbursement applications must be submitted within 15 days from the delivery date (as evidenced by the effective date of the ICBC Owner's Certificate of Insurance).
- c. Note: for deliveries between May 1 to May 15, 2025, there are LESS than 15 days to submit the reimbursement application (e.g., for a May 12 delivery, there are only three days to submit the reimbursement application).
- d. Reminder: Individual applicants must still be pre-approved by the BC government PRIOR to taking delivery of the vehicle. Post-delivery pre-approvals will NOT be honoured.
- 2. Missing/Revised Documentation Deadlines
  - a. Required/Revised documentation must be submitted to NCDA by <u>June 8</u>, <u>2025</u>, for existing reimbursement applications. If incomplete/inconclusive application documentation is submitted to the NCDA, funding reserved by the application will be returned to the program by June 8, 2025, if the requested/required application information is not provided by the



dealership.

- b. Follow-Up-Required applications will not be honoured beyond June 8, 2025.
- 3. Open / Not Delivered Reimbursement Applications
  - a. For OEM order vehicles (i.e., Open / Not Delivered reimbursement applications), the same principles will be followed as above.

# Policies to Be Followed by Participating Dealerships

In order to receive a reimbursement for point of purchase rebates, the dealership MUST:

- Be a member in good standing of the NCDA.
- Ensure that the MSRP of the vehicle is \$50,000 and under for Cars, and \$70,000 and under for Larger Vehicles, and the vehicle meets all <u>vehicle eligibility criteria</u>.
- If the vehicle price on the sales contract (for sales) or lease contract (for leases) is higher than \$50,000 for Cars or \$70,000 for Larger Vehicles, include the manufacturer's invoice to confirm that the vehicle's trim MSRP is within the limits. For the CleanBC Go Electric Passenger Vehicle Rebate Program purposes, optional accessories/equipment (such as packages) and other fees (such as destination, documentation, etc.) do not affect the vehicle's eligibility for the rebate. As long as the vehicle model and trim level are included in the list of eligible vehicles, and the trim level's MSRP is equal to or lower than \$50,000 for Cars or \$70,000 for Larger Vehicles, the vehicle is eligible.
- Ensure that the purchaser/lessee of the vehicles is an individual (who applied with the Ministry and was deemed eligible), business, non-profit, or public entity (including municipal and regional governments and First Nations, but <u>excluding provincial, crown, and federal government agencies</u>) that is a BC resident or the business, non-profit or public entity is based in British Columbia or has a BC-based affiliate. All businesses must be licensed to operate in BC.
- Ensure the purchase/lease date is not prior to the vehicle being included on the list of Eligible Vehicles.
- Not make or allow any modifications to the vehicle's emissions control systems, hardware, software calibrations, or hybrid system.
- Be available for follow-up inspection, if requested, by NCDA, the Ministry, or a designee of the Ministry, for the purposes of program oversight and accountability.



- Ensure that (through tracking of the applicant) the vehicle remains plated, registered and insured in British Columbia in the applicant's name for at least 12 months from date of sale/lease (i.e., the effective date on the ICBC Owner's Certificate of Insurance and Vehicle Licence).
- Policy regarding traded-in ZEVs:
  - The Program requires participating dealers to track applicants to ensure that the applicant abides by the condition that the vehicle remains plated and insured in British Columbia in the applicant's name for 12-months from the date of purchase and to collect from non-abiding applicants the repayment of the appropriate amount of the point-of-purchase discount that the applicant had received through the Program. The Program only allows individuals to receive one rebate from the program for the life of the program.
  - If a ZEV is being considered for a trade-in on the purchase of a new ZEV it is best practice before completing a deal to determine if the customer has met the 12-month ownership requirement of the Program and if they've received a rebate from the Program for a previous vehicle purchase. Dealers can contact the Program team to check if the customer has met the 12-month ownership requirement of the Program.
  - If a ZEV is sold under a deal where the applicant is not eligible to receive another rebate or has not met program requirements a rebate will not be issued to the dealer or the rebate payment will be held until the applicant meets Program criteria (either meeting the 12-month requirement or repaying the original rebate to the original dealer).
- Ensure that an Individual did not receive the rebate in the past as individuals can only receive one rebate during the life of the Program.
- Ensure that a business or fleet did not receive more than a maximum of 10 rebates from the Program. Requests for more than 10 rebates will be considered on a case-by-case basis. Any exception is at the sole discretion of the Ministry.
- Ensure that a car share fleet operator did not receive more than a maximum of 50 rebates from the Program and is included in the list of eligible operators. Requests for more than 50 rebates will be considered on a case-by-case basis. Any exception is at the sole discretion of the Ministry.
- Ensure the full, eligible CleanBC Go Electric rebate amount is clearly identified on the Letter of Received Rebate and the binding contract, to ensure timely application processing and rebate reimbursement.
- Submit the application form on <u>www.NewCarDealersGoElectric.ca</u> website and attach all required supporting documentation (including the Bill of Sale/Lease, Dealer Application Checklist and Letter



of Received Rebate) within **15 calendar days of the date of sale/lease** (i.e., the effective date on the ICBC Owner's Certificate of Insurance and Vehicle Licence), or by May 15, 2025, whichever comes first.

• If incomplete application documentation is submitted to the NCDA, funding reserved by the application will be returned to the Program funds pool after June 8, 2025. Pending applications that require followup by the dealer will not be honoured beyond June 8, 2025.



# **Dealership Reimbursement Procedures**

The point-of-purchase rebates will be available for vehicles sold/leased from April 1, 2015, until May 15, 2025, on a first-come, first-served basis.

Very close collaboration between the New Car Dealers Association of BC and Dealerships that sell or lease eligible vehicles will be required during May 2025. The Ministry/BC Hydro will not provide additional funding to the New Car Dealers Association of BC or individual dealers to cover any point-of-purchase rebates exceeding overall approved program funding. Dealers will be expected to monitor the website and dealer dashboard for continued updates.

Required documentation to be submitted as part of the Dealerships application for reimbursement to the New Car Dealers Association of BC for rebates issued include the following:

Dealer Application Checklist (DAC) – found on <u>www.NewCarDealersGoElectric.ca</u>

• CleanBC Go Electric rebate line item listed (with the appropriate amount) on the Bill of Sale (for sales)/Lease Agreement (for leases).

• Letter of Received Rebate (LORR) – found on www.NewCarDealersGoElectric.ca

• Proof that each sale/lease of an eligible Zero-Emission Vehicle (ZEV) was made to a BC resident, or

BC business or public agency, operating in BC with a valid BC Incorporation Number.

#### \* Please ensure that:

- For individuals: Applicant's current BC driver's license number is included on the application form AND; a copy of the applicant's current BC driver's license is attached with the supporting documents OR the applicant's current BC driver's license is included on the binding contract.

- For business: Applicant's valid BC Incorporation number (formatted "BC0000000" ["BC" followed by 7 digits]) is provided on the application form and/or a copy of the BC Registry Services BC Company Summary is attached with the supporting documents.

• The copy of the sales contract (for sales) or lease contract (for leases) is signed by all parties with an itemization of credits, discounts, and rebates received, if applicable.

• If the vehicle price on the sales contract (for sales) or lease contract (for leases) is higher than \$50,000 for Cars, or \$70,000 for Larger Vehicles, include the OEM's invoice / MSRP window sticker to confirm that the vehicle's trim MSRP is \$50,000 or lower for Cars and \$70,000 or lower for Larger Vehicles.

• In a scenario where the dealership sells a vehicle to a third-party leasing company and the leasing company leases it to an end-user, the dealership should apply for the rebate and report the transaction



as a lease: In this case, the end-user would be the applicant and thus must meet the eligibility criteria of the Program, as listed in the Dealer Application Checklist and page 6 of the Dealer's Manual.

The dealer must provide the following supporting documents upon the submission of the claim:

- Dealer Application Checklist signed by the dealer and the applicant (end-user).

- Third Party Leasing Declaration signed by the leasing company, the dealer AND the applicant (end-user).

- Lease Agreement between the leasing company and the applicant (end-user).

- Letter of Received Rebate signed by the applicant (end-user).

- If the applicant (end-user) is an individual, they must have <u>applied and deemed eligible by the BC</u> government.

- If the applicant (end-user) is a business, a valid BC Incorporation number (formatted

"BC0000000" ["BC" followed by 7 digits]) and/or a copy of the BC Registry Services BC Company Summary are required.

Dealers are responsible to train their staff on this new procedure to ensure the staff follows the proper protocol.

In case a follow-up is required (due to missing/incomplete documentation), the New Car Dealers Association of BC will contact the dealer and not the leasing company.

Reminder: As long as all the Program requirements are met (applicant eligibility criteria, vehicle

eligibility criteria, etc.), qualification for the program would require our members to facilitate these

deals and ensure that the end user receives the CleanBC Go Electric Passenger Vehicle Rebate Program rebate.

Once the Program staff have verified the documentation, the New Car Dealers Association of BC will reimburse the dealership for rebates provided.

This CleanBC Go Electric Passenger Vehicle Rebate Program is delivered by:





# How Do Dealerships Apply for the Reimbursement?

Please review our website for <u>New System – Dealer's Instructions</u>.

# FAQs

Check our website for FAQs and recent program changes:

FAQs: www.newcardealersgoelectric.ca/about-the-program/frequently-asked-questions/

Recent Program Changes: www.newcardealersgoelectric.ca//dealers/recent-program-changes/



# Contact CleanBC Go Electric Passenger Vehicle Rebate Program

Should you have any questions that have not been answered in the Dealer Manual, or require further information, please contact us:

Email: goelectric@newcardealers.ca Telephone: 604-214-9964 ext. 224 Toll-free: 1-844-423-8422 Website: www.NewCarDealersGoElectric.ca

# CleanBC Go Electric Passenger Vehicle Rebate Staff

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# PASSENGER VEHICLE REBATE PROGRAM

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