



cleanBC

GO ELECTRIC

PASSENGER VEHICLE REBATE PROGRAM

(PREVIOUSLY KNOWN AS CEVforBC)

www.NewCarDealersGoElectric.ca



Battery
Electric



Fuel
Cell



Plug-in Hybrid
Electric Vehicles

DEALER MANUAL

PLEASE NOTE:

Effective August 2nd, 2022:

- **Individuals must [apply with the BC government](#) to determine eligibility and maximum rebate level.**
- **Maximum rebate amounts for income-tested individuals have been increased up to \$4,000 for BEVs, FCEVs and long-range PHEVs, Rebate for plug-in hybrids with range less than 85km would be 50% of the approved amount.**
- **New vehicle category and MSRP limit (\$55,000 for Cars and \$70,000 for Larger Vehicles).**
- **Dealer's login is required to access the Program.**

From the Front Seat - President's Message



Dear Member,

The New Car Dealers Association of BC (NCDAs) is privileged to administer the CleanBC Go Electric Vehicle Rebate Program on behalf of the province of BC for over a decade.

The Program is intended to encourage and accelerate the adoption of zero-emission vehicles in British Columbia for both their environmental and economic benefits.

The NCDAs on behalf of its Member dealers, has consistently advocated for funding that supports purchase rebates to increase the adoption of zero emission vehicles (ZEV), and through its ongoing commitment, the government has been a true partner.

In its 2022 Budget, the Province provided \$67 million in funding for the program, and in doing so, is supporting customers who make the choice to purchase qualifying zero-emission vehicles. Additional rebates have been made available for charging stations, along with funding to support commercialization of medium and heavy-duty vehicles.

As the Minister responsible for the CleanBC Program has noted, Bruce Ralston (Minister of Energy, Mines and Low Carbon Innovation):

"BC leads North America in the sale of zero emission vehicles, positioning us to achieve our targets established in the CleanBC Roadmap to 2030," said the Honourable Bruce Ralston, Minister of Energy, Mines and Low Carbon Innovation. "As a result of CleanBC Go Electric initiatives, the number of clean energy vehicle options continues to grow..."

The **New Car Dealers CleanBC Go Electric Passenger Vehicle Rebate Program** has come a long way in providing British Columbians with more choices to purchase zero-emission vehicles. In 2021, ZEV sales represented 13% of all light duty vehicle sales, placing BC in a leadership position in North America, and putting the province in a positive position as we all strive to meet ZEV sales mandates in the coming years.

The Program is subject to change by government at any time but it is traditionally available until funds are depleted, and only NCDAs Member stores in good standing may access the Rebate Program.

The NCDAs continues to encourage competition amongst BC new car dealerships who recorded the highest sales across all brands and regions of the province, by recognizing them annually through the prestigious Green Star Dealer Awards. Congratulations to all our winners to date.

I invite you to visit the Program's new website for detailed information on qualifying vehicles – be sure to carefully read through the new Program changes, effective August 2, 2022 and familiarize yourself with the new Program parameters: newcardealersGoElectric.ca. Thank you to our dealer members for your participation and making this program such a success. We look forward to working with you to provide even more zero-emission vehicles to the public.

Yours truly,



Blair Qualey
President & CEO
New Car Dealers Association of BC

Contents



Dealer Manual

This Manual contains information about the CleanBC Go Electric Passenger Vehicle Rebate Program (“The Program”). Please review the information carefully as it will assist you in the process of offering the incentives to customers, and ensuring you receive the rebate.

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**If you are unable to find the information
you need in this Manual, please visit
www.NewCarDealersGoElectric.ca or call 604-214-9964 ext. 224**

About The Program

The CleanBC Go Electric Passenger Vehicle Rebate program (previously known as the Clean Energy Vehicle program (CEVforBC)) includes point-of-purchase rebates for battery, plug-in electric and hydrogen fuel cell electric vehicles, investments in charging infrastructure and hydrogen fueling infrastructure, additional support for fleets to adopt ZEVs, and investments in research, training and outreach.

The vehicle rebate program enables the purchaser or lessee of an eligible vehicle to receive an after-tax point of sale vehicle rebate of up to \$4,000 for income-tested individuals and up to \$3,000 for businesses and organizations. The rebate amounts will be reviewed yearly to determine if they are appropriate for the marketplace.

There are four categories of vehicles eligible for rebates under the Program:

- Battery Electric Vehicle (BEV)
- Fuel Cell Electric Vehicle (FCEV)
- Plug-In Hybrid Electric Vehicle (PHEV)
- Extended Range Electric Vehicle (ER-EV)

Additional rebates will be posted as new eligible vehicle models are approved by the BC Ministry of Energy, Mines, and Low Carbon Innovation (the Ministry). Visit www.newcardealersGoElectric.ca for updates.

The CleanBC Go Electric Passenger Vehicle Rebate Program is administered and implemented through a partnership between the Ministry and the New Car Dealers Association of BC (NCDA).



Battery
Electric



Fuel
Cell



Plug-in Hybrid
Electric Vehicles

What Is the Purpose of the Program?

The purpose of the program is to encourage zero-emission vehicle (ZEV) deployment, technology innovation, and greenhouse gas emissions reductions in B.C. The program assists in supporting the [Zero-Emission Vehicles Act](#) (ZEV Act) targets, which requires automakers to meet an escalating annual percent of new light-duty ZEV sales, and the Province's commitment under the [CleanBC Roadmap to 2030](#) to update the ZEV Act targets, reaching: 26% of light-duty vehicle sales by 2026, 90% by 2030 and 100% by 2035. Along with meeting the ZEV Act targets, the program aims to engage ZEV dealers and salespeople in increasing awareness and knowledge of ZEVs in B.C.

ZEVs included in this program include light-duty vehicles that use hydrogen and electricity as their primary fuel source. This program benefits the citizens of British Columbia by providing immediate emission reductions and stimulating development and use of the next generation of ZEVs.

Please Note:

Additional information and downloadable materials are available in the Dealer Login Section at www.newcardealersGoElectric.ca

Updated August 2022 – please visit www.newcardealersGoElectric.ca for the most recent version of this document.

Applicant Eligibility Requirements

Individual and Household Application Eligibility Requirements

Individuals and household applicants will apply to receive a rebate through the [CleanBC Go Electric](#) website and application web portal. Individuals and/or households will supply identity information, which will be used to verify income and approve a rebate amount under the program. To qualify for a rebate under the program, applicants must:

- a. Provide identity information (see below in Identity Verification).
- b. Meet the income eligibility requirements (see below in Income Eligibility).
- c. Be a resident of B.C.
- d. Purchase or lease a new ZEV from a [participating dealership](#), member of the NCDA.
- e. Register, plate, and insure the vehicle in B.C. for at least 12 months from the date of sale.

Note: rebate applications based on household income are only for the purpose of calculating the rebate level, as such the secondary applicant's previous participation in the program is not relevant. The rebate amount is assigned to the primary applicant. The secondary applicant is eligible to apply and receive a rebate if they have not previously received a rebate under the program.

Identity Verification

When applying for a rebate, applicants must provide valid and accurate identity information including:

- Legal first and last names.
- Date of birth.
- Address.
- British Columbia driver's license number.
- Social Insurance Number (SIN), and

- Email

Using this information, the Ministry will confirm an applicant's identity.

Income Eligibility

To be eligible for a rebate, applicants must meet the income eligibility requirements. Rebate amounts are set per income levels as described in Income Tested Rebates Section. Applicants are not eligible for rebates if their gross annual income is above the income caps listed below, this applies to all eligible vehicle types:

Income Cap
\$ 100,000 for individuals
\$ 165,000 for households

All individual and household applicants considering applying to the program will be subject to income verification to confirm eligibility in the program. The verification of gross annual income will be measured against line 15000 from the latest years Notice of Assessment (NOA). The NOA year used for income verification will be updated on July 1st of each year. For example, if an applicant wants to purchase a ZEV in June 2022, the Ministry will verify the applicant's annual income as stated in their 2020 NOA, but if the applicant wants to purchase a ZEV in July 2022, the applicant's 2021 NOA will be used.

Eligibility Requirements for Industrial, Commercial or Institutional Organizations

Organizations such as a business, non-profit, public entity or municipal government are not subject to income verification. Organizations must be based in B.C., purchase or lease a new ZEV from a dealership and register and insure the vehicle in B.C. for at least 12 months from the date of delivery.

Application Process for Income Testing

To apply for a rebate, individual and household applicants must access the online application portal via the [CleanBC Go Electric](#) website. Applicants will be required to provide personal information, as outlined in Identity Verification Section, to log in and apply for a rebate.

Once the application is submitted, the Ministry will verify an applicant's identity and gross annual income eligibility for participation in the program. The verification and approval process can take up to three weeks.

Once an application is approved, the applicant will receive an e-mail regarding the maximum rebate amount they are eligible for under the program. The actual rebate amount will depend on the applicant's income and the vehicle type as outlined in Income Tested Rebates Section below. The approval and maximum rebate amount are linked to the applicant's B.C. driver's license and is not transferable. To access the rebate at the point-of-purchase, applicants will need to provide their B.C. driver's license at the dealership where they are purchasing or leasing their ZEV. The dealership will then verify the vehicle rebate amount and B.C. driver's license in the NCDA application system.

Vehicle Rebate

The program enables the purchaser or lessee of an eligible vehicle to receive a point-of-purchase vehicle rebate. The rebate amounts will be reviewed regularly to determine if they are appropriate for the marketplace. The Ministry will adjust the rebate amounts as necessary based on market performance. The rebate is applied to the purchase or lease price of a vehicle after all applicable costs and taxes have been applied.

Income Tested Rebates

The maximum rebate amount is set per ZEV type and per income level, as summarized in Table 1 below.

The ZEV types eligible under the program are:

1. Battery-electric vehicles,
2. Hydrogen fuel cell electric vehicles,
3. Plug-in Hybrid Electric Vehicles/Extended Range Electric Vehicles (with 85 kilometers or more electric range), and
4. Plug-in Hybrid Electric Vehicles/Extended Range Electric Vehicles (with less than 85 kilometers electric range, but above 19 kilometers)

The Ministry has established rebate amounts based on vehicle type and all electric range, categorizing ZEV types under the following categories:

Battery-electric vehicles (BEVs): include battery-electric, hydrogen fuel cell electric, and plug-in Hybrid Electric Vehicle/Extended Range Electric Vehicle (with 85 kilometers or more electric range).

Plug-In electric vehicles (PHEVs): plug-in Hybrid Electric Vehicle/Extended Range Electric Vehicle (with below 85 kilometers but above 19 kilometers electric range).

Table 1 summarizes the maximum per vehicle rebate amount. The rebate amounts are subject to change dependent on marketplace conditions.

Table 1. List of rebate amounts for new ZEVs, per income level and ZEV type

Individual income	Household income	Rebate for plug-in hybrids with range less than 85 km	Rebate for battery electric and long-range plug-in hybrids
Less than \$80,000	\$125,000 or less	\$2,000	\$4,000
\$80,001 – \$90,000	\$125,001 – \$145,000	\$1,000	\$2,000
\$90,001 – \$100,000	\$145,001 – \$165,000	\$500	\$1,000
\$100,001 and above	\$165,001 and above	No rebate	No rebate

The rebate amount for non-individuals is set per ZEV type:

Battery-electric vehicles (BEVs): include battery-electric, hydrogen fuel cell, and plug-in Hybrid Electric Vehicle/Extended Range Electric Vehicle (with 85 kilometers or more electric range) - **\$3,000.**

Plug-In electric vehicles (PHEVs): plug-in Hybrid Electric Vehicle/Extended Range Electric Vehicle (with below 85 kilometers but above 19 kilometers electric range) - **\$1,500.**

The rebate amounts are subject to change depending on marketplace conditions.

Eligible Vehicles

Please visit here for the current list of eligible vehicles:

www.newcardealersgoelectric.ca/dealers/eligible-vehicles/

Are Leased Vehicles Eligible?

Leased vehicles are eligible for a rebate depending on the term of the lease and whether the vehicle is used for personal or fleet purposes as shown in the table below. To qualify for the full value of the rebate, a minimum 36-month lease term is required. If the applicant breaks

the lease within the first 12 months from the lease start date, the applicant will be required to return the full rebate amount. For vehicles leased for shorter terms, the rebate will be applied according to the following schedule:

Term of Lease (Months)	Applicable rebate for Personal Vehicles (% of full rebate)	Applicable rebate for Fleet Vehicles (% of full rebate)
12	33.3%	0%
24	66.7%	0%
36	100%	100%

***NOTE: non-individual applicants are ineligible for 12-month or 24-month lease rebates.**

What Is the Vehicle Eligibility Criteria?

Vehicles must meet the following criteria to be eligible for a Point-of-Purchase Rebate:

- 1. Vehicles Must Be New:** To be eligible, the vehicle must be a new vehicle constructed entirely from new parts that have never been the subject of a retail sale, or previously registered in British Columbia or another jurisdiction. The Original Equipment Manufacturer (OEM) or its authorized licensee must manufacture the vehicle. Registration of Out-of-Province Vehicles, are not eligible vehicles. If the vehicle is not new, has been re-leased, is the subject of a lease assumption or has been transferred into British Columbia after previously having been registered out-of province, the vehicle is not eligible for a rebate through the Program. Aftermarket plug-in hybrid electric vehicle conversions are not eligible for rebate Program funding.

For the purpose of the Program, vehicles with over 500 km’s at the time of the sale/delivery are not considered new.

A demo / service loaner vehicle is only eligible if it meets all of the following criteria:

- It has never been registered (except for the OEM/dealership).
- Its mileage is less than 10,000 kilometers.
- For demo vehicles only: It has only ever been driven by dealership staff (except for test drives) and

For demo / service loaner vehicles deals, a demo / service loaner vehicle declaration must be provided along with the other required supporting documents. [Click here](#) for the form.

- 2. Be an Eligible Vehicle Class:** To be eligible, a vehicle must be classified in either of the following classifications as per NRCan [Fuel Consumption Guide](#):

Eligible Vehicle Class Description:

Vehicle Class	Description
Cars	Two-seater Minicompact Subcompact Compact Mid-size Full-size
Larger Vehicles¹	Station wagon Pickup truck Sport utility vehicle Minivans Small pickup truck Van Special purpose vehicle

- 3. Vehicles Must Be Certified:** To be eligible, the vehicle must be either covered by a US Environmental Protection Agency (EPA) certificate or be deemed to be covered by an EPA certificate in accordance with the On-Road Vehicle and Engine Emission Regulation under the Canadian Environmental Protection Act, 1999 (CEPA, 1999), and must meet all requirements outlined in Transport Canada’s Motor Vehicle Safety Act and its regulations. Vehicles from foreign OEMs must be on Transport Canada’s Pre-Clearing Appendix F (import over 2,500 vehicle per year) or Appendix G (import less than 2,500) list to be eligible.
- 4. Vehicles Must Be Highway Capable:** The Ministry may request that an OEM provide a written statement declaring whether or not the vehicle is capable of highway operation. A vehicle will

¹ Larger vehicles include the vehicle types listed above, including vehicles classified as Class 2a vehicles (up to 8,500 pounds).

be presumed not capable of operation on the highway if any one of the following circumstances apply:

- The vehicle is a low-speed vehicle
- The vehicle is prohibited by law from being operated on the highway or is only capable of limited operation on the highway
- The OEM has required, or will require, the purchaser or lessee to sign an agreement that limits, or prevents, the operation of the vehicle on the highway.
- There is a written OEM's statement or recommendation (which can include the owner's manual for the vehicle) that the vehicle should not be operated on the highway or should have limited operation on the highway.

5. Vehicles Must Be Plated, Registered and Insured in BC Under Applicant's Name for at least 12 Months: To receive a vehicle rebate, the vehicle must remain plated, registered and insured in British Columbia in the applicant's name for at least 12 months from date of sale/lease. It will be expected that the dealership, through tracking of the applicant, ensures that the vehicle remains plated, registered and insured in British Columbia in the applicant's name for at least 12 months from date of sale/lease. If before the 12 months is up, the applicant does not abide by all of the above conditions, the dealership will be required to collect from the applicant the repayment of the full amount of the point-of-purchase discount they had received through the Program. The dealership would submit the repayment to the NCDCA, who would put it back into the point-of-purchase funding. However, if the repayment is received after the term of the agreement has expired, NCDCA would in that case submit the repayment to the Ministry. In the circumstances in which the dealership is unsuccessful after 12 months of attempting to obtain repayments from the non-abiding applicants, the dealership would submit documentation of all attempts at recovery. NCDCA would submit the documentation to the Ministry. These repayment procedures would also apply to any repayments received regarding leases.

6. Manufacturer Suggested Retail Price Cap: Eligible vehicles must have a manufacturer suggested retail price (MSRP) of \$55,000 and below for cars, and \$70,000 and below for larger vehicles. Cars under this program are equivalent to "cars" classified under the NRCAN Fuel Consumption Guide, except for "station wagon", which is classified as a "larger vehicle" for the purpose of the program. "Larger vehicles" under the program are equivalent to the "light trucks" classification under NRCAN Fuel Consumption Guide. Larger vehicles with a gross vehicle

weight rating (GVWR) greater than 3,856 kg (8,500 lbs) are not eligible for rebates under the program. Ministry staff are monitoring this price cap and will adjust it if necessary.

Optional accessories and fees (e.g., destination, documentation, tire levy, taxes) do not affect the vehicle eligibility for the program. Under the MSRP eligibility criterion, the battery and powertrain are not options. If an OEM offers a business model where the battery or the powertrain are options, the price of the battery or powertrain must be included in the MSRP. The MSRP criterion for vehicle eligibility is based on the vehicle model year, model and trim. Vehicles must be on the eligibility list prior to the purchase/lease to qualify for a rebate.

OEM Orders and Submission of Dealership Applications – 90 Day Cut-Off

Rebate amounts will be reserved for up to 90 days for OEM order vehicles; if a vehicle sale is not completed within the 90 days, the reserved rebate funds for that vehicle will be re-allocated to the general rebate funds available. Rebate funds expended, reserved and remaining will be tracked on the website tracker.

Please note: For OEM orders, the VIN is mandatory. An OEM order application cannot be submitted if the VIN is missing.

For dealership application submissions, all rebate reimbursement applications and required documentation must be submitted to NCDCA within 15 days of the date of sale. If incomplete application documentation is submitted to the NCDCA, funding reserved by the application will be returned to the program funding pool after 90 days. If the incomplete application information is not provided by the dealership, pending applications will not be honoured beyond the 90-day limit.

Policies to Be Followed By Participating Dealerships

In order to receive a reimbursement for point of purchase rebates, the dealership **MUST**:

- Be a member in good standing of the NCDCA.
- Ensure that the MSRP of the vehicle is \$55,000 and under for Cars, and \$70,000 and under for Larger Vehicles, and the vehicle meets all [vehicle eligibility criteria](#).
- If the vehicle price on the sales contract (for sales) or lease contract (for leases) is higher than \$55,000 for Cars or \$70,000 for Larger Vehicles, include the manufacturer's invoice to confirm that the vehicle's trim MSRP is within the limits. For the CleanBC Go Electric Passenger Vehicle Rebate Program purposes, optional accessories/equipment (such as packages) and other fees (such as destination, documentation, etc.) do not affect the vehicle's eligibility for the rebate. As long as the

vehicle model and trim level are included in the list of eligible vehicles, and the trim level's MSRP is equal to or lower than \$55,000 for Cars or \$70,000 for Larger Vehicles, the vehicle is eligible.

- Ensure that the purchaser/lessee of the vehicles is an **individual (who applied with the Ministry and was deemed eligible)**, business, non-profit, or public entity (including municipal and regional governments and First Nations, but **excluding provincial, crown, and federal government agencies**) that is a BC resident or the business, non-profit or public entity is based in British Columbia or has a BC-based affiliate. All businesses must be licensed to operate in BC.
- Ensure the purchase/lease date is not prior to the vehicle being included on the list of Eligible Vehicles.
- Not make or allow any modifications to the vehicle's emissions control systems, hardware, software calibrations, or hybrid system.
- Submit reimbursement applications within 15 days from the date of delivery (i.e., the effective date on the ICBC Owner's Certificate of Insurance and Vehicle Licence).
- Be available for follow-up inspection, if requested, by NCD, the Ministry, or a designee of the Ministry, for the purposes of program oversight and accountability.
- Ensure that (through tracking of the applicant) the vehicle remains plated, registered and insured in British Columbia in the applicant's name for at least 12 months from date of sale/lease (i.e., the effective date on the ICBC Owner's Certificate of Insurance and Vehicle Licence).
- Policy regarding traded-in ZEVs:

The Program requires participating dealers to track applicants to ensure that the applicant abides by the condition that the vehicle remains plated and insured in British Columbia in the applicant's name for 12-months from the date of purchase and to collect from non-abiding applicants the repayment of the appropriate amount of the point-of-purchase discount that the applicant had received through the Program. The Program only allows individuals to receive one rebate from the program for the life of the program.

If a ZEV is being considered for a trade-in on the purchase of a new ZEV it is best practice before completing a deal to determine if the customer has met the 12-month ownership requirement of the Program and if they've received a rebate from the Program for a previous vehicle purchase. Dealers can contact the Program team to check if the customer has met the 12-month ownership requirement of the Program.

If a ZEV is sold under a deal where the applicant is not eligible to receive another rebate or has not met program requirements a rebate will not be issued to the dealer or the rebate

payment will be held until the applicant meets Program criteria (either meeting the 12-month requirement or repaying the original rebate to the original dealer).

- Ensure that an Individual did not receive the rebate in the past as individuals can only receive one rebate during the life of the Program.
- Ensure that a business or fleet did not receive more than a maximum of 10 rebates from the Program. Requests for more than 10 rebates will be considered on a case-by-case basis. Any exception is at the sole discretion of the Ministry.
- Ensure that a car share fleet operator did not receive more than a maximum of 50 rebates from the Program and is included in the list of eligible operators. Requests for more than 50 rebates will be considered on a case-by-case basis. Any exception is at the sole discretion of the Ministry.
- Ensure the full, eligible CleanBC Go Electric rebate amount is clearly identified on the Letter of Received Rebate and the binding contract, to ensure timely application processing and rebate reimbursement.
- Submit the application form on www.newcardealersGoElectric.ca website and attach all required supporting documentation (including the Bill of Sale/Lease, Dealer Application Checklist and Letter of Received Rebate) within **15 days of the date of sale/lease**.
- If incomplete application documentation is submitted to the NCD, funding reserved by the application will be returned to the Program funding pool after 90 days. Pending applications will not be honoured beyond the 90-day limit.

Dealership Reimbursement Procedures

The point-of-purchase rebates will be available for vehicles sold/leased from April 1, 2015 until program funding is depleted, on a first-come, first-served basis. Dates for additional rebates will be posted as new eligible vehicle models are approved by the Ministry.

Very close collaboration between the New Car Dealers Association of BC and Dealerships that sell or lease eligible vehicles will be required once 90 percent of overall program funding has been expended so as to not exceed the maximum program funding available. The Ministry will not provide additional funding to the New Car Dealers Association of BC or individual dealers to cover any point-of-purchase rebates exceeding overall approved program funding. Please go to www.newcardealersGoElectric.ca to view the **Funding Countdown Clock** for a weekly updated total of available funding. Once funds deplete to \$500,000, dealers will be required to contact our office to ensure funds are still available in case multiple rebates are applied for in one day.

Required documentation to be submitted as part of the Dealerships application for reimbursement to the New Car Dealers Association of BC for rebates issued include the following:

- Dealer Application Checklist (DAC) – found on www.newcardealersGoElectric.ca
- CleanBC Go Electric rebate line item listed (with the appropriate amount) on the Bill of Sale (for sales)/Lease Agreement (for leases).
- Letter of Received Rebate (LORR) – found on www.newcardealersGoElectric.ca
- Proof that each sale/lease of an eligible Zero-Emission Vehicle (ZEV) was made to a BC resident, or BC business or public agency, operating in BC with a valid BC Incorporation Number.

* **Please ensure that:**

- For individuals: Applicant's current BC driver's license number is included on the application form AND; a copy of the applicant's current BC driver's license is attached with the supporting documents OR the applicant's current BC driver's license is included on the binding contract.
- For business: Applicant's valid BC Incorporation number (formatted "BC0000000" ["BC" followed by 7 digits]) is provided on the application form and/or a copy of the BC Registry Services BC Company Summary is attached with the supporting documents.
- The copy of the sales contract (for sales) or lease contract (for leases) is signed by all parties with an itemization of credits, discounts, and rebates received, if applicable.

- If the vehicle price on the sales contract (for sales) or lease contract (for leases) is higher than \$55,000 for Cars, or \$70,000 for Larger Vehicles, include the OEM's invoice / MSRP window sticker to confirm that the vehicle's trim MSRP is \$55,000 or lower for Cars and \$70,000 or lower for Larger Vehicles.

- In a scenario where the dealership sells a vehicle to a third-party leasing company and the leasing company leases it to an end-user, the dealership should apply for the rebate and report the transaction as a lease: In this case, the end-user would be the applicant and thus must meet the eligibility criteria of the Program, as listed in the Dealer Application Checklist and page 9 of the Dealer's Manual.

The dealer must provide the following supporting documents upon the submission of the claim:

- Dealer Application Checklist signed by the dealer and the applicant (end-user).
- Third Party Leasing Declaration signed by the leasing company, the dealer AND the applicant (end-user).
- Lease Agreement between the leasing company and the applicant (end-user).
- Letter of Received Rebate signed by the applicant (end-user).
- If the applicant (end-user) is an individual, they must have [applied and deemed eligible by the BC government](#).
- If the applicant (end-user) is a business, a valid BC Incorporation number (formatted "BC0000000" ["BC" followed by 7 digits]) and/or a copy of the BC Registry Services BC Company Summary are required.

Dealers are responsible to train their staff on this new procedure to ensure the staff follows the proper protocol.

In case a follow-up is required (due to missing/incomplete documentation), the New Car Dealers Association of BC will contact the dealer and not the leasing company.

Reminder: As long as all the Program requirements are met (applicant eligibility criteria, vehicle eligibility criteria, etc.), qualification for the program would require our members to facilitate these deals and ensure that the end user receives the CleanBC Go Electric Passenger Vehicle Rebate Program rebate.

Once the Program staff have verified the documentation, the New Car Dealers Association of BC will reimburse the dealership for rebates provided.

This CleanBC Go Electric Passenger Vehicle Rebate Program is powered by:



How Do Dealerships Apply For The Reimbursement?

Please review our website for [New System – Dealer's Instructions](#).

FAQs

Check our website for FAQs and recent program changes:

FAQs: www.newcardealersgoelectric.ca/about-the-program/frequently-asked-questions/

Recent Program Changes: www.newcardealersgoelectric.ca//dealers/recent-program-changes/

Contact CleanBC Go Electric Passenger Vehicle Rebate Program

Should you have any questions that have not been answered in the Dealer Manual, or require further information, please contact us:

Email: goelectric@newcardealers.ca

Telephone: 604-214-9964 ext. 224

Toll-free: 1-844-423-8422

Website: www.newcardealersGoElectric.ca

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**PASSENGER VEHICLE REBATE
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